



Minutes
of the
MCFLS Database Maintenance Committee
Wednesday, September 22, 2010
9:00 am – 10:45 am
MCFLS Offices
709 N. Eighth Street
Milwaukee, WI 53233

Attendees:

Steve Hesel, MCFLS	Mary Dunn, Brown Deer
Elke Saylor, Whitefish Bay	Nancy Wojnarowicz, MPL
Nancy Shimon, Shorewood	Cathy Markwiese, MPL Cataloging
Jackie Radtke, MPL	Zarina Mohd Shad, MPL
Donna Vida, Greenfield	Melissa Shriver, MPL
Danielle Rodriguez, MPL	Nan Champe, Wauwatosa
Linda Szweda, MPL	Tom Olson, MPL
Judy Guhl, MPL	Jill Giencki, Cudahy
Patti Bajczyk, MPL	Bruce Gay, MPL
Nancy Metzger, Hales Corners	

The MCFLS Database Maintenance Committee meeting was called to order by Steve Hesel at 9:05 a.m. The meeting began with an introduction of members. Cathy Markwiese introduced Zarina Mohd Shah who has taken Mary Suess' position.

1. Approval of Minutes
 - a. The minutes of the May 26, 2010 meeting were approved.

Steve mentioned the agenda order has changed. Release 2009B create lists enhancements will be discussed before CountyCat redesign project.

2. MCFLS Announcements
 - a. LSTA Funding for EDIFACT Invoicing
Companion pieces to EDIFACT ordering that allows for downloading an electronic invoice file from a vendor instead of manually keying each order. Hopefully more libraries will be encouraged to use the acquisitions module.
 - b. ARRA Broadband Grant update
State Department of Administration has delayed any progress while it renegotiates with the telecommunication companies to fund the project.
 - c. SSH project
Process is underway for the replacement of AnzioWin which will no longer be supported by Innovative. Steve gave a demonstration of SSH which encrypts data over the network.

- d. Release 2009B
 - i. Create Lists enhancements
More tabs available providing the ability to save sorts, exports and lists. It will also be possible to modify exports.
 - e. CountyCat Redesign Project
Steve gave a visual demonstration of the staging area for the redesigned CountyCat found at: <http://countycat.mcfls.org:2082>. Several suggested changes made from the Redesign Group have been implemented:
 - Patrons can enter a user name or barcode number
 - More visible search tabs
 - Government document number search
 - More useful help screens
 - Possible "Contact Us" link sent to a specific library regarding a concern or suggesting a title for purchase [pending LDAC approval]Release date is planned for October 13th. A Spanish language version will be available in November.
3. Break
 4. Review of Report on CatFlag Analysis
 - a. Semi-annual review of CatFlag status (September 2010):
 - CatFlag r – have gone down briefly [foreign language items]
 - CatFlag j – good number except 25 have not been touched in 2 months
 - CatFlag h – outstanding work
 - CatFlag k – in very good shape
 - CatFlag o – no records in this status more than a year
 - CatFlag t – none more than 2 months old – great work
 - CatFlag a – review file 136 to run a sublist – total is big number
 - CatFlag b – MPL trying to batch load from World Cat and items should be treated as "-" full MARC record
 - CatFlag l/m – MPL materials: books, maps, ships/archives
 - CatFlag z – do not place on "z" list if item is not to be cataloged
 5. Volume fields – problems reported in print and media records
 - a. If the bib includes the volume or part number information, it is not necessary to add it to any items (statistics handout distributed). This item will be revisited next meeting.
 6. Vendor supplied records
 - a. Report on improvement seen in vendor provided records
 - i. General Materials Designations (GMDs)
Nancy W. inquired if any improvement has been noticed with brief records' information (specifically for DVD video recordings). Nancy and Cathy have been updating DVD e-orders twice a week for proper GMD. They have also been removing invalid author fields. Several members agreed there has been a great improvement and label printing has been made easier also. The clean up report procedure will be continued.

When asked if there is a way to remove multiple authors and editors from records for other material formats Nancy responded she is not aware of a cleanup report for these records at this time.

ii. Skip digits

Nancy W. reports since running a query bi-weekly verifying proper skip digits in e-records for title indexing no emails or calls have been received reporting a related title search problem. Each week there are approximately 6 records to correct.

b. ISBN checking

Please remember to dupe check. If the system did not find a match, check after loading records.

7. Open Forum

No items for discussion

8. Green Roof Tour—MPL Central

The committee was given a tour of Central's Green Roof by Anna Walls

9. Next Meeting Date – April 27, 2011

10. Adjournment – The meeting was adjourned at 10:45 a.m.