

North Shore Library Board Meeting Minutes

Thursday, January 17, 2019

8:00 a.m.

North Shore Library Community Room

6800 N Port Washington Rd, Glendale Wi 53217

1. **ROLL CALL**

President Glaisner called the meeting to order at 8: 05 a.m.

Present: Bartels, Fonstad, Pierner, Franklin, Rosenfeld, Schmidt, Shaw, Glaisner

Excused: Rindt

Also Present: Susan Draeger-Anderson, Library Director, Andy Pederson, Village Administrator, Bayside, Paul Pederson, North Shore Library Foundation President

2. **PUBLIC COMMENT**

There was no public comment

3. **CONSENT AGENDA:**

Library Board Minutes: 11.15.18

Invoices: 12.5.18, 12.12.18, 12.26.18, 1.2.19, 1.9.19

YTD: 2018 Expenses, 2018 Other Expenses, 2018-2019 FOL YTD Expenses

Statistics

Motion was made by Fonstad/Bartels to approve the Consent Agenda absent YTD Expenses and Statistics. Motion carried unanimously

5. **Friends of the Library Report:** Draeger-Anderson reported that the Friends are preparing for the Book Sale March 14-17

6. **Updates from Community Trustees:**

Fonstad – reported that he is running unopposed for his trustee position

Glaisner – has suggested to his board that River Hills take the lead in confirming their commitment to the library renovation. River Hills continues to be all in for the renovation.

Shaw – Shaw brought up at Glendale Council Meeting that she does not understand Foundation's fear of raising money. Remodeling is enhancing the library. She wonders why the Foundation is afraid to shoot for the moon. Fonstad commented that Fox Point has an expectation of significant effort in fundraising by the Foundation for the renovation. Fonstad sees this as a hang up in the process.

7. **Library Board President's Report** Glaisner reported on the work done to prepare answers to questions created by Bayside and Glendale concerning the renovation. Glaisner feels we have come a long way and these questions are the last sprint. Glaisner felt it was disconcerting that Bayside needs to move renovation date to 2021. Glaisner

reviewed history of project through the recent Brown Deer Proposal and encouraged Board to keep working toward the renovation.

- 8. Director's Report** Draeger-Anderson announced that the River Hills Foundation had donated \$1319.00 for computer and microphone to be used for the library Podcast. Draeger-Anderson reviewed recent staffing changes. In December, Youth Services hosted 22 programs with 313 people attending. The Youth Services department wrapped up a very successful session of storytimes in December. The Fall Storytime session ran from September 10 - December 6 and there was a 20% increase in attendance compared to last year's Fall Storytime session. Storytime's requiring registration were filled to capacity. On Thursday, December 27 the Youth Services department hosted a Magic Maker Day. This program featured science, technology, engineering, and art, activities including a slime station, snap circuits, engineering challenges, and crafts. 100 people attended the 2 hour event. The Teen Advisory Board (TAB) hosted a bake sale on December 27, 11am-4pm. Members of TAB decorated cookies and brownies and made puppy chow on December 26 to prepare for the bake sale. The bake sale sold out by the end of the day and raised \$171.75. All proceeds will be donated to the Summer Reading Program. The Youth Services Department hired Maran Hagman in December as part-time Youth Services Librarian to replace Rachel Muniz who resigned in December. Before joining NSL, Maran worked as a Special Education and Resource Teacher for MPS. Maran received her MLIS from the University of Illinois Urbana-Champaign. Adult Services hosted 15 programs with 182 attendees in December. The joint Children's and Adult Happy Noon Year Program was featured in a photo spread in the Journal Sentinel.

NEW BUSINESS

9. MOTION TO MOVE INTO CLOSED SESSION

Pursuant to Wisconsin Statutes 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility":

- a) Review and consideration of compensation for Assistant Director Position presented by Susan Draeger-Anderson.
- b) Review and consideration of compensation for interim Head of Circulation position presented by Susan Draeger-Anderson

MOTION TO RECONVENE INTO OPEN SESSION: To consider or act upon matters discussed in Closed Session.

Motion was made by Bartels/Fonstad to move into closed session. Motion carried unanimously.

Motion was made by Bartels/Fonstad to move into open session. Motion carried unanimously. Board moved into open session at 9:05 a.m.

Motion was made by Bartels/Fonstad to authorize the Director to negotiate a starting salary of the Assistant Director up to \$55,000. Motion carried unanimously.

Motion was made by Bartels/Schmidt to authorize salary of \$23.54/hour for Interim Head of Circulation beginning January 14, 2019 until such time as Assistant Director is on board. Motion carried unanimously.

5. Approval of 2018 Fund Balance Resolution

Motion was made by Fonstad/Bartels to approve the Fund Balance Resolution with the date correction. Motion carried unanimously.

6. Discussion of Questions from 1.14.19 Glendale Council Meeting

Board discussion on the questions presented by Glendale and Bayside. Board discussed need to iron out agreement on the future of the lease as this seems to be an issue for financing (17 year lease/20 year financing). The lease was originally signed by municipalities with the City of Glendale. There was discussion that while the Library Board has no authority to tell the municipalities what to do with the lease they can certainly lead the discussion. Shaw stated that as Fox Point is requiring payment for fiscal responsibility, perhaps Glendale should be getting more rent money. Shaw brought up that under the lease agreement, alterations to space need to be approved by Glendale.

Motion was made by Fonstad/Bartels to Resolve that the Managers be asked to meet to identify and take steps to resolve any issues that need to be addressed before the managers can recommend to their respective boards that their boards commit to the renovation plans for the North Shore Library, with the objective of having the managers complete their recommendations no later than June 30, 2019; such issues to include the lease extension, financing and any other issues that the managers consider to be important. Motion carried with four votes in favor of the motion and 2 opposed.

- 7. Foundation report on involvement in Library Remodel fundraising** North Shore Library Foundation President, Paul Pedersen reported that the Foundation currently has approximately \$120K. Pedersen stated that the Foundation's bylaws do not allow for paying for bricks and mortar. The North Shore Library Foundation was established to provide enhancements to the library experience; originally, to purchase computers for what was then a mostly print-based collection. In keeping with that mission, the Foundation's plans to contribute collaborative, high-tech amenities to the renovation. An example: an internet-capable whiteboard. While recognizing the negative effects of deferred maintenance and lack of upkeep the Foundation did fund a 2016 Facelift initiative. The Foundation carpeted and painted the Front Entrance, Community Room and Children's Area. None of which had been done over a span of 30 years. The Foundation has also been working as the marketing arm for the library, getting word out about the need for a renovation. Fund raising by the Foundation will not begin

until the Four Communities have committed to the remodel project. Library Board members encouraged Pedersen to ask his board to change their bylaws to help pay for bricks and mortar. Pedersen will take this request to his board.

8. **Review and update of financial donation levels and naming rights.** This item is held over until the February 21 Meeting
9. **Adjournment until February 21, 2019 at 8:00 a.m.** Motion was made by Pierner/Franklin to adjourn. Motion carried unanimously. Meeting was adjourned at 10:51 until February 21, 2019.